

**NOTTINGHAMSHIRE AREA RAMBLERS' ASSOCIATION COUNCIL HELD ON  
TUESDAY 15<sup>TH</sup> JANUARY 2019 AT BILSTHORPE**

**Minutes**

**Present** Jim Norris (Area Vice-chair & Area Countryside Officer), Judith Anson (Area Secretary & Membership Secretary), Steve Parkhouse (Minutes Secretary, Newsletter Editor & ROW Secretary), Barbara Dobson & David Dobson (Nottingham), Allan Rogers (ROW Secretary), Chris Thompson (Area Tourism & Heritage Paths Officer), Lorraine Donovan, Alan Wilson, Jeremy Pratt & Keith Coxon (Rushcliffe), Keith Jacobs (Broxtowe), David Hobson, Elaine Hobson & John Young (Vale of Belvoir), Keith Ross & Janet Ross (Worksop), Susan Rick (Mansfield & Sherwood), David Hunt (Area Council Member), Alex Staniforth (Mansfield & Sherwood, Area AGM Co-ordinator), Bob Ingram One Step Walkers, Ken Martin & Anne-Marie Dempsey (Newark), Dave Johnson (Southwell)

1. Apologies  
James McGill (Chair), Barrie Evison (Southwell), Rachael Drewery (Notts & Derbys), Heather Ingram (One Step Walkers), Sandy Sheffield (Southwell)
2. Minutes of the Previous Meeting (16<sup>th</sup> October 2018)  
Approved
3. Matters Arising from the Minutes of the Previous Meeting  
None – all covered on agenda.
4. Area Officers Reports
  - 4.1 **Chair** *Appendix I*. No questions
  - 4.2 **Secretary** *Appendix II* Alex reported on AGM preparations. All papers were on the website. This would be updated to show 3 walks and the Notts & Derbys report. Jim stressed an Area Treasurer was needed. Alex was thanked for the Area arrangements. Day organised by Gedling.
  - 4.3 **Treasurer** *Appendix III* Council thanked Keith Coxon & Jeremy Pratt for sorting out and managing the accounts since Jack's resignation. Area accounts for 2017/18 had been completed and the independent examiner's report received. These were presented now as 'receipts & payments', not 'income & expenditure'. Jeremy listed several issues identified with Group 2017/18 accounts – high reserves, independent examiner reports, more than 1 bank account. Monies held by Groups were Ramblers funds and had to be spent in line with the charitable objectives. All Groups were encouraged to use the Annual Return Form (Short) as Jeremy & Keith felt this was helpful. Jeremy & Keith would help Groups.

The following resolutions were approved by Council:

- The purchase of rigid PVC waymarks for the Robin Hood Way Association (Jeremy has suggested to RHW that they ask for the cost for both 50 and 100 waymarks to consider the possible benefits of unit

cost. In 2017 the unit cost was 92p each.) Council supported the purchase of up to 100 waymarks costing up to £150. The actual number will be determined in discussion with RHW in the light of the estimates being obtained. Proposed: Alan Wilson, Seconded; Jim Norris

- For a temporary period (hopefully no more the 3 months) Jeremy Pratt be added to Unity Trust bank signatories especially as James McGill will be away for some months. Proposed: Jim Norris, Seconded: Allan Rogers

- 4.4 **Rights of Way Secretaries** *Appendix IV* The term 'Multiuse Routes' was not understood by the public and in future 'Paths for Everyone' would be used.
- 4.5 **Countryside Officer** *Appendix V* Jim asked for nominations for Countryside Officer
- 4.6 **Membership Secretary** *Appendix VI* No questions.
- 4.7 **Tourism & Heritage Paths Officer** *Appendix VII* Jim commended Chris on the Pilgrim Trail project and asked for clarification of funding as set out in the report. It was agreed that any proposal about funding required the support of Area Council and must come through the Area Chair. It was noted Lincolnshire Area did not want to get involved at this stage. Discussions between Ramblers Areas needed to be managed carefully and Chris was asked to ensure the Area Chair was involved. There was a suggestion that Kate Ashbrook be approached at the AGM, but it was agreed any discussion must include the Area Chair. It was noted the Retford and Worksop Groups were involved.
- 4.8 **Communications Subcommittee** *Appendix VIII* No questions.
5. Group Reports *Appendix IX*  
The Rushcliffe Group report was circulated. Bob reported 26 members had attended the One Step Walkers navigation course.
6. Discussion Topic for April 2019  
Council agreed the topic for April would be a strategic discussion on Group finances, returns, budgeting, bank accounts, Ramblers guidance, etc. Group Treasurers would be invited to attend. Jeremy and Keith would welcome questions in advance. A separate, practical session would be held for Group Treasurers to discuss the completion of the Annual Return Form, share ideas, discuss issues, etc. This would be led by Keith and Jeremy at a suitable venue.
7. Notts Guided Walks Programme  
Notts Area Ramblers has placed an advert in the Notts Guided Walks booklet each year since its publication. All Groups are invited to include walks and 9,000 booklets are printed. Ramblers is promoted on each walk and joining leaflets handed out. Area Council agreed the sum of £200 for the advertisement for in the 2019 booklet. Proposed: Steve Parkhouse, Seconded: Alan Wilson

## 8. Compiling a Walk Programme

This session was led by John Young, Vale of Belvoir. A paper was circulated and small groups worked through the topics on the best ways to create, publish and maintain a walk programme. The 3 key points from each discussion are listed below:

Group 1 – use Ramblers Group Walks & Events Manager (previously called Walksfinder); buddy up i.e. each new walk leader to have support to provide 'training'; provide walks of different lengths and types so all walkers can find something for them.

Group 2 – should hold navigation training courses; option of using technology or written (e.g. programmes only on a website, social media or printed) and use of MeetUp; one Group has 4 walk coordinators to spread the workload; there should be a good summary of the walk so people can make an informed choice.

Group 3 – important to cultivate potential walk leaders and members to suggest walks; the title of the walk needs to be attractive to encourage people to attend; there should be a variety of walks although length might be an issue.

Group 4 – having a figure of 8 walk gives long and short options; have a meeting of walk leaders and make it a social event to encourage leaders; Groups have different time periods for their programmes – some are for a year, other quarterly; Groups also use their programmes differently – some just for walks, others for publicity and to encourage new walkers.

Group 5 – use tried and tested routes which are rotated on a 5 year cycle; provide a wide variety of walks, use a common start point for long & short walks to share cars; provide navigation courses to help leaders.

Additional comments from the discussion – would Area be willing to provide navigation courses (as with First Aid Courses)? Always accompany a new walk leader on a walk recce to provide confidence and support.

Jim thanked John for managing the session and members for sharing good practice and ideas. Area would consider the issue of navigation courses. One Step Walkers had held a recent course. Alex Staniforth used to organise courses with Geoff Rix.

Groups had been asked to send an relevant documentation and copies are attached to the minutes.

## 9. Date of Next Meeting:

Tuesday, 16<sup>th</sup> April 2019 at 7.30 pm

Meeting closed 9.30pm

| Broxtowe Ramblers Walk Plan                                                                                                                                                                                 |            |      |          |      |                                        |      |         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------|----------|------|----------------------------------------|------|---------|
| Leaders<br><b>Named</b>                                                                                                                                                                                     |            |      |          |      | Tel:<br>Mob :<br>Email :               |      |         |
| Day                                                                                                                                                                                                         | Sun.       | Mon. | Tues.    | Wed. | Thurs                                  | Fri. | Sat.    |
| Time of Day                                                                                                                                                                                                 | All Day    |      | Morning  |      | Afternoon                              |      | Evening |
| Preferred<br>/Non<br>Preferred<br>date/s                                                                                                                                                                    |            |      |          |      |                                        |      |         |
| Area                                                                                                                                                                                                        |            |      |          |      |                                        |      |         |
| Walk<br>description                                                                                                                                                                                         |            |      |          |      |                                        |      |         |
| Meeting<br>point                                                                                                                                                                                            |            |      |          |      | Grid Reference: SK<br>Map Sheet:       |      |         |
| Start time                                                                                                                                                                                                  | 09:45      |      | 10:00    |      | 10:15                                  |      | Other   |
| Distance                                                                                                                                                                                                    | .....miles |      |          |      | Pub /Cafe stop: Yes/No En-route/At end |      |         |
| Standard                                                                                                                                                                                                    | Leisurely  |      | Moderate |      | Strenuous                              |      |         |
| Directions to<br>start                                                                                                                                                                                      |            |      |          |      |                                        |      |         |
| Please forward to your Walks Co-ordinator:-<br>Midweek walks: <b>Walks coordinator's name and email address/phone number</b><br>Via their personal email addresses or via enquiries@broxtoweramblers.gov.uk |            |      |          |      |                                        |      |         |

| Broxtowe Ramblers Walk Plan              |            |      |          |      |                                        |      |         |
|------------------------------------------|------------|------|----------|------|----------------------------------------|------|---------|
| Leaders<br>Trish + Keith<br>Jacobs       |            |      |          |      | Tel:<br>Mob :<br>Email :               |      |         |
| Day                                      | Sun.       | Mon. | Tues.    | Wed. | Thurs                                  | Fri. | Sat.    |
| Time of Day                              | All Day    |      | Morning  |      | Afternoon                              |      | Evening |
| Preferred<br>/Non<br>Preferred<br>date/s |            |      |          |      |                                        |      |         |
| Area                                     |            |      |          |      |                                        |      |         |
| Walk<br>description                      |            |      |          |      |                                        |      |         |
| Meeting<br>point                         |            |      |          |      | Grid Reference: SK<br>Map Sheet:       |      |         |
| Start time                               | 09:45      |      | 10:00    |      | 10:15                                  |      | Other   |
| Distance                                 | .....miles |      |          |      | Pub /Cafe stop: Yes/No En-route/At end |      |         |
| Standard                                 | Leisurely  |      | Moderate |      | Strenuous                              |      |         |

|                                                                                                                                                                                                                                                     |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Directions to start                                                                                                                                                                                                                                 |  |
| <p>Please forward to your Walks Co-ordinator:-<br/>Weekend walks: Sue Page<br/>Midweek walks: Ken Gorman<br/>Via their personal email addresses or via <a href="mailto:enquiries@broxtoweramblers.gov.uk">enquiries@broxtoweramblers.gov.uk</a></p> |  |

**Vale of Belvoir Ramblers**  
**Creating the Walks Programme**  
**January 2019**

<http://www.vbramblers.co.uk/home/walks-programme>

Our Winter and Summer programmes run from October - March and April - September respectively. Every 6 months, members are invited to submit walks for the following programme to the VBR Walks Co-ordinator(s). Walks can be selected from the many books available, from on-line resources or simply made up. Alternatively, you can follow the links on [VBR blog of walks and routes](#) to find maps of previous walks if you want to do them again.

| ITEM                      | Notes or example                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|---------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Walk title                | Eyam Moor and Derwent Valley - should make reference to start location                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Walk area                 | Peak District                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Suitable dates            | Mid August                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Walk leader               | Christian name only in published programme                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Contact telephone numbers | Landline; mobile; or landline & mobile                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| e-mail address            | Not displayed in Programme                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Meeting point             | Short description; <b>should be easy to find</b> from a road map, e.g. near a church, pub or in a car park                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Grid reference            | 6 figures, e.g. SK 123456. This is the location shown on the map you will find by following links on the <a href="#">VBR page</a> of the Ramblers website                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Post code                 | This is calculated from the grid reference - see for example <a href="http://gridreferencefinder.com/gmap">http://gridreferencefinder.com/gmap</a> . Post codes in rural areas are only approximate                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Description               | Starting from the historic plague village of Eyam, down to the Derwent at Froggatt Bridge, up to Nether Padley. Back through Leadmill Bridge and over Sir William Hill and Eyam Moor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Distance                  | In miles                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Lunch                     | Is a picnic required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Grade                     | Easy, Leisurely, Moderate or Strenuous - see <a href="#">here</a> for Ramblers guidance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>PUBLICATION</b>        | <p>The above information is recorded in a 30 to 40 row Excel spreadsheet (one row per walk) which is used to generate all subsequent publications including:</p> <ul style="list-style-type: none"> <li>• a .csv file for uploading to the Ramblers Group Walks and Events Manager; (a .pdf file can be quickly generated from within the GWEM if a simple printed version is required)</li> <li>• a table for uploading to the VBR website; this has links to the maps of the start points of walks</li> <li>• a table for copying into a MS Word document which is subsequently edited to create the final 6-month walks programme. These can be printed in booklet form for distribution or downloaded from the VBR website</li> <li>• tables for posters or for distribution to other publications</li> </ul> |

Members who submit walks often lead them also but not always and the Walks Coordinator(s) may ask someone else to lead. In many cases the leader will have some personal experience, either of the route itself or of the walk area, but in any case a reconnaissance is always done and an assessment of potential difficulties carried out. More information for leaders can be found on the [Ramblers website](#).

Note that, if you are in doubt about whether a path is a right of way, for example a farm track which is not a bridleway, then go to this very helpful website - <http://www.rowmaps.com/> .

